

Kirori Mal College
University of Delhi
Delhi-110007

KMC/RENAISSANCE/2026

Dated April 06, 2026.

NOTICE INVITING TENDER

Sealed tenders in two Bid system (Technical Bid and Financial Bid in two separate sealed envelopes) are hereby invited by the Principal, Kirori Mal College, University of Delhi, New Delhi 110007 from entities/agencies fulfilling the eligibility criteria given below for Event Management services for RENAISSANCE 2026 on 16th & 17th April 2026.

Salient Points of the Tender

Name of Event	RENAISSANCE 2026 – Annual Cultural Festival of Kirori College, University of Delhi
Duration/Dates of the Event	16 th -17 th April 2026
Tender For	Event Management Services for RENAISSANCE 2026 for organising the various events in their entirety including, but not limited to, hiring of Star artist(s) and arranging Sponsorships from commercial organisations
Estimated Cost	Rs. 15,00,000
Earnest Money Deposit (EMD)	Rs. 1,00,000/- in shape of DD/Pay Order in favour of Principal, Kirori Mal College along with Quotations as part of Technical and Financial Bid (EMD will be refunded to unsuccessful bidders and will be adjusted with the payment of the successful bidder)
Tender Fees	Rs1000/- in shape of DD in favour of Principal Kirori Mal College
Scope of Work	As per Annexure A
Terms and Conditions:	As per Annexure B
Last Date For Submission Of tender	11:00 am on 10.04.2026
Scrutiny and opening of bids	11:30 am on 10.04.2026
Presentations before the Festival Organising Committee/Selection Committee	02:00 pm onwards on 10.04.2026

Eligibility Criteria:

1. The applicant entity(bidder) must be registered for Service Tax and should have a minimum average turnover of Rs. 50 lakh in the last three completed financial years as supported by the Income Tax returns/audited financial results.
2. The agency must have satisfactorily completed at least three similar event management assignments/contracts in any College/University/Corporate during last three years of value not less than Rs. 15 lakh each. Similar contract means providing event management services consisting of hiring of a star artist of repute along with sound and light arrangement and organising of Sponsorship for such events. Festival Organising Committee of the college may insist on a specific minimum guarantee of amount for sponsorship at the time of finalising the contract/assignment.
3. The agency/company must have confirmed availability of the Star artist whom the Festival Organising Committee of the college finalises (and the bidder consents to arrange) while submitting the quotation. The confirmation from the artist(s) should be conveyed to the College in writing. The performance of the artist should be live (no lip syncing) with performance time of 90-120 minutes.

Last Date For Submission of Quotation:

Complete Tenders must reach the office of the undersigned up to **11:00 am on 10.04.2026**. Tenders shall be opened on 10.04.2026 at 11:30 am in Conference Room, Kirori Mal College by the Tender Committee/any other committee duly constituted/authorised by the Principal for the purpose.

Documents to be submitted:

1. Self Attested copy of PAN Card
2. Self Attested Copy of GST Certificate.
3. Self Attested Copy of Income Tax return for the FY 2022-23 to FY 2024- 25.
4. Self Attested Copy of the Contract/Work order (at least 3 to be attached) issued by the concerned organization where the agency/company had carried out similar service contract/Event Management activity as required at Serial No 2 of Eligibility Criteria.
5. Self Attested Copy of the confirmed availability conveyed by the star artist whom the bidder proposes to arrange for performance at Renaissance 2026.
6. Undertaking of the acceptance of Terms and Conditions (Annexure-B) duly signed by the agency/company with stamp.
7. Self Attested copy of certificate that your firm has not been blacklisted from any government organisation.

Documents to be submitted in the Financial Bid:

Duly filled and signed Financial Bid (Annexure-A) The Tender document may be obtained from the Admin. Office of KIRORI MAL COLLEGE or may be downloaded from the official website of KIRORI MAL COLLEGE(www.kmc.du.ac.in) .

Evaluation of Tender, Presentation before the Selection Committee and selection (Event Management Agency/Contractor):

Technical Bids: Technical Bids shall be evaluated strictly on the basis of the eligibility criteria as prescribed. Any bidder who does not fulfil all provisions/conditions of eligibility criteria and/or the documents submitted along with the bid are incomplete, shall be disqualified.

Financial Bids: Financial Bids shall be opened for only those bidders who qualify the eligibility criteria as supported by documents submitted with the Technical Bid.

Presentation

All bidders who qualify in the Technical Bid will have to make a presentation of their Proposal and the game plan for organising the event and arranging sponsors to the Festival Organising Committee on 10.04.2026 at 2pm. The presentation shall cover in sufficient details the concept theme of the festival, stage design, quality of artists & performers, Star Artist, quality of visual appeal, overall project management capabilities, their organizational structure, work plan, implementation strategy etc. The objective of the presentation is to evaluate the Event Management Company regarding their understanding and preparations for the Festival and get clarifications, if any, as required by the Festival Organising Committee.

The final selection and appointment of the Event Management agency shall be made on Combined Quality cum Cost Based Selection (CQCCBS)

Merely being the lowest bidders will not confirm the appointment/selection.

The Festival Organising Committee will decide the successful agency/contractor on the basis of

- a. past experience of the company,
- b. innovative ideas,
- c. quality of their work as brought forth in their presentation before the committee,
- d. Stature/acclaim/suitability of the Star Artist they confirm
- e. the value of the sponsorship the company is able to arrange/confirm and
- f. the cost as indicated in the Quotation

**KIRORI MAL COLLEGE CULTURAL FESTIVAL
RENAISSANCE 2026**

Scope of Work and Broad Responsibilities

1. Overall Conduct and Coordination of the Festival in constant consultation with the Organising Committee of the Festival.
2. To arrange Sponsorship(s) from commercial organisations of repute – the Anchor Sponsor, Co-Sponsor, specific event sponsor, Food stall sponsor, etc. Minimum guarantee sponsorship will be one of the key criteria of selecting the Event Manager, other things being equal.
3. To arrange for the Star Artist for the open air show and make all necessary logistical and performance related arrangements.
4. To provide for sound, light, decoration, stage making, security, furniture and fixtures, tentage, barricading wherever required, publicity –outdoor and in the media, travel, logistics, board and lodging of Star artist(s) and other incidental costs.

It is to be noted that the Event Manager will be required to provide/arrange the following as per specifications indicated by the Festival Organising Committee:

1. Lights as per requirements
2. Stage setup with Risers, Fashion Ramp, and Green Rooms complete masking and framing.
3. DJ/ Mixing console
4. Side Panels with complete masking and framing.
5. Tentage and furniture including two seater sofas, chairs, tables (with covers) and carpets (as per requirements).
6. Cordless mikes and stand mikes as required.
7. Big Banners of flex sheets for advertisement in college premises, Posters.
8. The Event Manager must ensure coverage of the event in the leading English/Hindi Newspapers and News Channels, etc.
9. Other things required for the Backstage arrangements will be asked for in accordance with the requirements.
10. Barricading of the stage seating and enclosures and arrangements at venues.
11. Low Noise Generator Backup for the entire event on both days as per requirement.

Important Note:

12. The mentioned items and numbers of various items indicated herein are approximations and some essential linked items may not have been specifically mentioned/indicated. The agency/contractor/company will have to work on a total sequence without leaving any missing links and will be responsible for provision and full functionality of each of the items in isolation and in conjunction with other related items wherever required/essential.

13. Star Night shall be organized at the main stage on the afternoon/evening of Day 2 of the festival. The said star artist shall be arranged by the Event Manager after due Name and cost approval of the Organising Committee of the festival. All necessary Sound and Light arrangements, in addition to the normal Sound and Light arrangement for the main stage (indicated below and elsewhere in this Quotation), shall be made by the Event Manager to the requirement and complete satisfaction of the artist and of the performing team

Annexure-A**RENAISSANCE 2026 PRODUCTION****FABRICATION AND TENTING FOR MAIN STAGE**

S.NO	ITEM	QUANTITY	DAYS	Price Quote/Range
1.	STAGE	48X40X6 FT HT	2	
2.	RAMP	16X8X6 FT HT	2	
3.	LED WALL RISER	40X4X2.5 FT HT	2	
4.	FOH RISER	16X8X2 FT HT	2	
5.	MOH RISER (As per Artist)	16X8X6 FT HT	2	
6.	DRUM RISER (As per Artist)	8X8X1 FT HT	2	
7.	KEYBOARD RISER (As per Artist)	8X8X1 FT HT	2	
8.	PERCUSSION RISER (As per Artist)	8X8X1 FT HT	2	
9.	2 SEATER SOFA	4	2	
10.	CENTRE TABLE	2	2	
11.	CHAIRS WITH COVER	50	2	
12.	GREY CARPET FOR STAGE	AS PER REQUIREMENT	2	
13.	BLACK MASKING FOR STAGE	AS PER REQUIREMENT	2	
14.	MOZO BARRICADES	1000 RSQ	2	
15.	WALKIE TALKIE	10	2	
16.	BOUNCER	30	Each day	
17.	FOLLOW SPOT RISER	8X4X6 FT HT		
18.	CAMERA RISER	8X4X4 FT HT		
19.	CHINESE CANOPY	10		
20.	SCAFFOLDING (SOUND TOWER)	35 FT HT		

SOUND AND LIGHT FOR MAIN STAGE

S.NO	ITEM	QUANTITY	DAYS	Price Quote/Range
1.	LINER(AS PER ARTIST TECH RIDER)	12	2	
2.	SUBS(AS PER ARTIST TECH RIDER)	8	2	

3.	CENTRE FILLS (AS PER ARTIST TECH RIDER)	4	2	
4.	SIDE FILLS WITH SUBS(AS PER ARTIST TECH RIDER)	2	2	
5.	STAGE MONITOR (AS PER ARTIST TECH RIDER)	6	2	
6.	IN-EAR MONITOR (AS PER ARTIST TECH RIDER)	12	2	
7.	PODIUM MIC(SHURE/SENHEISER)	2	2	
8.	CORDLESS MIC(SHURE/SENHEISER)	4	2	
9.	CORD MIC (SHURE/SENHEISER)	AS PER REQUIREMENT	2	
10.	VOCAL MIC(SHURE/SENHEISER)	AS PER REQUIREMENT	2	
11.	DRUM MIC (SHURE/SENHEISER)	AS PER REQUIREMENT	2	
12.	SHURE SM58/57	AS PER REQUIREMENT	2	
13.	MIC STAND(K&M)	AS PER REQUIREMENT	2	
14.	NOTATION STAND	AS PER REQUIREMENT	2	
15.	KEYBOARD STAND	AS PER REQUIREMENT	2	
16.	GUITAR STAND	AS PER REQUIREMENT	2	
17.	DI BOX(BSS/RADIAL)	AS PER REQUIREMENT	2	
18.	GUITAR/KEYBOARD CABLES	AS PER REQUIREMENT	2	
19.	KEYBOARD AMP(AS PER ARTIST TECH RIDER)	AS PER REQUIREMENT	2	
20.	BASS AMP (AS PER ARTIST TECH RIDER)	AS PER REQUIREMENT	2	
21.	GUITAR AMP (AS PER ARTIST TECH RIDER)	AS PER REQUIREMENT	2	
22.	DRUM KIT(AS PER ARTIST TECH RIDER)	AS PER REQUIREMENT	2	
23.	DJ CONSOL (AS PER ARTIST TECH RIDER)	1 SET	2	
24.	AMPLIFICATION(AS PER ARTIST TECH RIDER)	AS PER REQUIREMENT	2	

25.	DIGITAL MIXER(AS PER ARTIST TECH RIDER)	AS PER REQUIREMENT	2	
26.	SNAKE CABLE/STAGE BOX	AS PER REQUIREMENT	2	
27.	KEYBOARD	AS PER REQUIREMENT		
28.	FOH (DIGICO SD10/QUANTAM 338 WITH SD RACK AND WAVE SERVER)	AS PER REQUIREMENT		
29.	MOH (DIGICO SD10/QUANTAM 338 WITH SD RACK AND WAVE SERVER)	AS PER REQUIREMENT		

27.	3 PHASE MAIN DISTRIBUTION UNIT WITH PROPER EARTHING AND MAIN CABLE	AS PER REQUIREMENT	2	
28.	SHARPY(17R)	32	2	
29.	LED PAR CAN(RGB)	28	2	
30.	WARM PAR CAN	16	2	
31.	PROFILE	6	2	
32.	COLOUR WASH	16	2	
33.	STROBE	8	2	
34.	BLINDER(4WAY)	8	2	
35.	FOLLOW SPOT	1	2	
36.	SMOKE/HAZE	4	2	
37.	LIGTING BOARD(MA2/MA3 FULL SIZE)	1	2	
38.	4 SIDED TRUSS WITH CENTRE BEAM	AS PER THE SIZE OF STAGE	2	
39.	BSW	8		
40.	ATOMIC STROBES	12		
41.	FOUR SIDED TRUSS	60X40X30		

LED WALL FOR MAIN STAGE

S.NO	ITEM	QUANTITY	DAYS	Price Quote/Range
1.	P3 (3.9) Outdoor	1000 SQ FT	2	
2.	PROCESSOR	2	2	
3.	LAPTOP	2	2	

4.	WIRING AND OPERATOR	AS PER REQUIREMENT	2	
5.	SCAFFOLDING WITH WATER BLAST SYSTEM	AS PER REQUIREMENT	2	

SFX FOR MAIN STAGE

S.NO	ITEM	QUANTITY	DAYS	Price Quote/Range
1.	C02 JET	6	2	
2.	CONFETTI BLOWER	2	2	
3.	COLD PYRO MACHINE	6	2	
4.	COMET	25	2	
5.	MINES	25	2	

DÉCOR LIGHTS

S.NO	ITEM	QUANTITY	DAYS	Price Quote/Range
1.	RISE LIGHTS(WARM WHITE)	600	2	
2.	GREEN SODIUM 400WT	35	2	
3.	PINK LED 100WT	35	2	
4.	LED PAR CAN(RGB)	40	2	
5.	MULTICOLOUR LAMPS	200	2	

SILENT GENSET WITH DIESEL

S.NO	ITEM	QUANTITY	DAYS	Price Quote/Range
1.	125KV FOR SOUND	1	2	
2.	125KV FOR STAGE LIGHTS	1	2	
3.	125KV FOR LED WALL		2	
4.	125KV FOR BACKUP	1	2	
5.	62KV FOR STALLS	1	2	
6.	3 PHASE CHANGEOVER SWITCH 400 AMP	3	2	
7.	3 PHASE CHANGEOVER SWITCH 200 AMP	1	2	
8.	3 PHASE MAIN CABLES	5	2	
9.	DIESEL	AS PER REQUIREMENT	2	

EXPECTED SINGER

S.NO.	NAME	DAY
1.	Sachet Parampara	On Day 2
2.	Akhil Sachdeva	On Day 2
3.	Prabh Gill	On Day 2
4.	Benny Dayal	On Day 2
5	Mohd Irfan	On Day 2
7.	Ruhan Malik	On Day 2
11.	Guri	On Day 2
14.	Simar Kaur	On Day 2
15.	Asees kaur	On Day 2
17.	Laqshay Kapoor	On Day 2

EXPECTED DJ

S.NO.	NAME	DAY	Price Quote/Range
1.	DJ Nikhil Chinappa	On Day 1	
3.	DJ Paranox	On Day1	
4.	DJ Kashish Rathore	On Day 1	
5.	Dj Anshika	On Day1	
8.	Dj Asar	On Day1	
9.	Dj Suit Up	On Day1	
10.	Dj Johnnie ernest	On Day 1	
11.	Dj V-kas	On Day1	
12.	Dj Prerak	On Day1	

EXPECTED BAND

S.NO.	NAME	DAY
1.	Ankit Kholia	On Day 1
2.	Machega shor	On Day 1
6.	Shaheen salmani live	On Day 1
7.	Harsh live	On Day 1
9.	Mahfil-e-Bemisal	On Day 1
10.	Nandita Tiwari Live	On Day 1

ANNEXURE-B

TERMS AND CONDITIONS

Name of work: Cultural Festival Renaissance 2026, Kirori Mal College, University of Delhi

Sub-Head: Event Management Services for Cultural Festival Renaissance 2026 of Kirori Mal College, University of Delhi

Special Note: The Principal and the Festival Organising Committee holds absolute right to amend/add/modify/drop/delete/cancel the tender or any of the clauses listed and terms and conditions, as they deem fit without assigning any reasons.

1. The prices quoted by the agency/contractor should be net total price/charge including cartage,

- loading, unloading, installation and all central and state taxes like GST, and nothing extra shall be payable on any account. Wherever required by law, the college will make payment after deducting TDS and a certificate for the same shall be provided.
2. Any quotation with incomplete information or quotes will not be accepted under any circumstances.
 3. The agency/contractor/company has to arrange one star artist after due consultation with and confirmation from the Organising Committee of Renaissance 2026. For the purpose of evaluation of Quotation the price/cost as quoted by the agency and the acceptability and reputation/standing of the artist would be in important consideration in the final selection.
 4. The quantities in the quotation are approximate and may vary depending upon the actual requirement at the time of execution. The payment for the deviated quantities shall be made on the pro-rata basis.
 5. College may accept or reject any or all quotations in part or in full without assigning any reason and does not bind itself to accept the lowest quote. College at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order.
 6. The College also reserves the right of splitting the items within two or more contractors for placement of order.
 7. Not more than one quotation shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to submit quotations for the same contract as separate competitors. A breach of this condition will render the quotations of both parties liable to rejections.
 8. The quoted price shall be INCLUSIVE of GST and all other taxes if applicable.
 9. The material/equipment shall be of specified quality and specifications only.
 10. Payment shall be made only after satisfactory completion of services. 75 per cent within three days of the conclusion of the Festival and the rest 25 per cent after all the bills are thoroughly checked and verified.
 11. If the agency fails to provide the services to the satisfaction of the Organising Committee, such as inferior quality of service, failing in providing the mentioned services in part or in full, Kirori Mal College can impose appropriate penalty and in such case decision of Principal, Kirori Mal College shall be final and binding on the agency/contractor. The selected vendor must provide a structural stability certificate of the stage prior to the event on company's letter head.
 12. Electricity for the scope of work shall be provided by the Kirori Mal College free of cost. However, sufficient Power backup shall be arranged by the Event Manager. The Event Manager will be solely responsible for the connecting cables and other connecting devices from the main supply to the respective event venues.
 13. The College reserves the right to cancel the quotation and service order in full or part before the date of start and no compensation shall be entertained in such circumstances.
 14. All the necessary safety precautions shall be taken while providing services by the service provider.
 15. The contractor shall indemnify Kirori Mal College against any accident causing any financial loss or injury and/or loss to the contractor or his workmen while providing the services.
 16. All installations/equipment/tentage/stage/sound and light equipment shall be made functional

starting 8:30 am on the day(s) of the event/Festival and should be available for use upto 9 pm on all the days of the events.

17. Any regulatory approvals/licences/permissions from external authorities like the Law and Order/Traffic/Police, Licencing, Municipal Corporation, Anti Pollution Deptt, Fire, Electricity, Water, State Govt., etc shall be the responsibility of the Event Manager and will have to be in place atleast three days before the start of the Festival.
18. Post event cleaning of the premises and disposal of the garbage will also have to be looked after by the Event Manager.
19. The college is not bound to choose the lowest one (L1) and has all rights to reject any ~~quotation/tender~~ without assigning any reason.

Special Terms and Conditions

1. The winning event manager will have to give minimum guarantee for arranging sponsorship for minimum of Rs. 10 lakh.
2. The erection of hoardings, banners, flexes etc inside Kirori Mal College campus will be carried out in consultation with the Festival Organising Committee.
3. The event manager is advised to visit the campus before quoting the rates to assess the scope of work and site conditions.
4. During two days of the Festival expected footfall is of 20,000 people with more than 10,000 people for Star night. The arrangement for adequate manpower and other resources, besides crowd management and orderly conduct of the events shall be the responsibility of the Event Manager (contractor)
5. Neither direct advertisements nor proxy advertisements for any liquor or tobacco product or any other banned item shall be allowed inside the College Campus. Besides this, hoardings, banners or flexes containing obscene/vulgar/defamatory content shall also not be allowed for display.
6. The event manager shall have to remove all his material within 48 hours of the conclusion of the Festival.
7. The event manager shall ensure that there is no loss or damage to any College property due to any act of Event Managers team/hires/subcontracts. The loss, if any, shall be recovered from the event manager and shall be deducted from the payments due at source itself.
The decision of the Principal of College regarding the calculation of the amount of loss shall be final and binding.
8. Stage setup, music and sound equipment and backdrop as per requirements of the artist and decoration will be the complete responsibility of the Event Manager.
9. Boarding, lodging & Transportation, food/refreshments of ARTISTS to be provided by the event manager.

Cancellation or Unavailibility:

1. In the event of the programme being cancelled due to unavoidable circumstances like rain etc, the event manager will ensure that the programme is held on the following day.
2. In case the artist is unavailable at the last minute due to Unavoidable circumstances like being sick etc, the event manager will arrange another artist of the same stature as per approval of the college/committee.


Prof. Dinesh Khattar
Principal
Kirori Mal College
University of Delhi
Delhi-110007

(प्रो. दिनेश खट्टर)
Prof. Dinesh Khattar
प्राचार्य/Principal
किरोरी मल कॉलेज/Kirori Mal College
दिल्ली विश्वविद्यालय/University of Delhi
दिल्ली-110007/Delhi-110007