

I – Academic Planner

A. Teaching Plan (Year : 2021-22)

Teacher's Name: Aman Verma Department: Commerce

S. No.	UPC	Paper Name	Core/AECC/GE/SEC	Topic/Unit	Start Date	End Date
ODD SEMESTER (2021) – INCOME TAX LAW AND PRACTICE (B.COM SEM III), E-COMMERCE(B.COM HONORS SEM III), FUNDAMENTALS OF FINANCIAL MANAGEMENT (B.COM SEM V)						
1.	52417 501	Income Tax Law and Practice (B.Com Sem III)	Core	Unit 1: Basic Concepts: Income, agricultural income, Person, assessee, assessment year, previous year, GTI, Total Income, PAN.	16/8/2021	2/9/2021
	52417 501	Income Tax Law and Practice (B.Com Sem III)	Core	Residential Status, Scope of total income on the basis of residential status, Exempted income under section 10	3/9/2021	10/9/2021
	52417 501	Income Tax Law and Practice (B.Com Sem III)	Core	Unit 2: Computation of income under different heads: -Income from Salaries -Income from House Property	10/9/2021	1/10/2021
	52417 501	Income Tax Law and Practice (B.Com Sem III)	Core	Unit 3: Computation of income under different heads: - Profits and gains of business or profession - Capital Gains - Income from other sources	4/10/2021	30/10/2021
	52417 501	Income Tax Law and Practice (B.Com Sem III)	Core	Unit 4: Total income and tax computation: - Clubbing of Income - Set-off and carry forward of losses - Deductions from GTI, Rebate and reliefs	1/11/2021	11/11/2021
	52417 501	Income Tax Law and Practice (B.Com Sem III)	Core	Unit 5: Computation of Total Income of individuals and firms	12/11/2021	22/11/2021
	52417 501	Income Tax Law and Practice (B.Com Sem III)	Core	Practical Classes of E-Filing of ITR 2	As per time table	
	52417 501	Income Tax Law and Practice (B.Com Sem III)	Core	Revision of Syllabus	22/11/2021	8/12/2021
2.	52417 505	Fundamentals of Financial Management (B.COM SEM V)	DSE	Unit 1- Introduction	20/07/2021	27/07/2021
	52417 505	Fundamentals of Financial Management (B.COM SEM V)	DSE	Unit 2- Capital Budgeting	29/07/2021	21/08/2021
	52417 505	Fundamentals of Financial Management (B.COM SEM V)	DSE	Unit 3- Cost of Capital and Financing Decision	23/08/2021	20/09/2021

	52417 505	Fundamentals of Financial Management (B.COM SEM V)	DSE	Unit 4- Dividend Decisions	21/09/2021	9/10/2021
	52417 505	Fundamentals of Financial Management (B.COM SEM V)	DSE	Unit 5- Working Capital Decisions	18/10/2021	1/11/2021
	52417 505	Fundamentals of Financial Management (B.COM SEM V)	DSE	Revision of Syllabus	2/11/2021	15/11/2021
3.	22413 301	E-Commerce (B.Com Honors Sem III)	SEC	Unit 3: Website Designing: Introduction to HTML, tags, attributes. Text formatting, fonts, hypertext links, tables, forms, images, lists, forms, frames, cascading style sheets (2 lab classes per week per batch)	16/8/2021	8/12/2021
EVEN SEMESTER (2022)- COST ACCOUNTING(B.COM SEM IV), E-COMMERCE(SEM IV)						
1.	52414 404	Cost Accounting	Core	Unit 1: Introduction	3/1/2022	15/1/2022
	52414 404	Cost Accounting	Core	Unit 2: a) Materials b) Labour	17/1/2022	5/2/2022
	52414 404	Cost Accounting	Core	Unit 3: Overhead	14/2/2022	26/2/2022
	52414 404	Cost Accounting	Core	Unit 4: Methods of Costing Unit Costing Job Costing Contract Costing Process Costing	28/2/2022	5/4/2022
	52414 404	Cost Accounting	Core	Unit 5: Service Costing and Accounting System	6/4/2022	21/4/2022
	52414 404	Cost Accounting	Core	Revision of Syllabus	21/4/2022	28/4/2022
2.	52413 401	E-Commerce	SEC	Unit 2: Planning Online Business Website Design including various tags like font, paragraph, image, hyperlinks etc. (Practical labs of 2 per week per batch and there were total 4 batches)	3/1/2022	28/4/2022

B. Internal Assessment: House Exam (Test/Presentation etc.) & Assignment*

Course Code	Course Name	Unique Paper Code	Topic Name	Day and Date	Date/s of Exhibiting the Assessment Sheet to students, Discussing the marks, Returning/Retaining
BC 3.2	Income Tax Law and Practice (B.Com Sem III)	52417501	Unit 1 to Unit 3	23/11/2021	As per class timings

BCH 3.5(a)	E-Commerce (B.Com Honors Sem III)	22413301	Unit 3	20/11/2021	As per class timings
BC 5.2 (a)	Fundamentals of Financial Management	52417505	Unit 1 to Unit 3	15/11/2021	As per class timings
BC 4.3	Cost Accounting	52414404	Internal test based on 70% syllabus	9/04/2022	As per class timings
BC 4.4 (a)	E-Commerce	52413401	Website Design Assignment	1/04/2022	As per class timings

***Marks of the Internal Assessment to be submitted to the College 15 days before the last working day of every semester**

B. Organization of Department/College Society Meetings by Staff Advisor/Convener

Department/Society	Meeting Date	Purpose
Department of Commerce	21/5/2021	1) Assigning teacher for Corporate Accounting B.Com (II) 2 nd semester 2) Convener and Co-convener -FIC 3) Convener and Co-convener -COMSOC 4) Superintendent- Practical Examination 5) Preparation of Time Table 6) Any other matter
	4/08/2021	1) Member representative for Standing Committee for monitoring admissions 2) Any other matter
	17/09/2021	1) External Academic Audit 2) Any other matter
	22/09/2021	1) Requirement of Audio-Visual Aids for the smooth conduct of the teaching and learning process (online/offline mode) in the department. 2) Any other matter