I – Academic Planner

A. Teaching Plan (Year: 2021-22   Semester: Odd)

Teacher's Name   MANISHA   Department   Commerce

S. N o.	UPC	Paper Name	Core/AECC /GE/SEC	Topic/Unit	Start Date	End Date
1.	2241 7501	**Manag ement Accoun ting**	DSE	**Unit 1: Introduction to Management Accounting** • Management accounting – meaning, nature, functions and difference between three accounting • Cost control, cost reduction and cost management	20/07/ 2021	28/07/ 2021
				V **Unit: Decision Making** • Absorption and Variable Costing	29/07/ 2021	16/08/ 2021
				• Cost Volume Profit Analysis o Introduction, P/V ratio, Break Even point including graphical representation o Margin of safety, Cash break -even point, Cost Indifference point o Sensitivity analysis, limiting/ key factor	17/08/ 2021	03/09/ 2021
				• Decision making o Introduction to decision making, Relevant and irrelevant revenues, Special costs for Decision making purposes o Pricing decisions, Export sales, Make or buy decisions o Product mix decisions, plant shut down decisions o Adding/ dropping a product line, acceptance of special order.	04/09/ 2021	20/09/ 2021
				Unit II: Budgetary Control	21/09/	09/10/

				• Theoretical background of budgetary control • Functional budgets – sales budget, production budget, purchase budget, labour budget, production overhead budget • Cash budget • Fixed and flexible budgets	2021	2021

				Unit III: Standard Costing
				• Theoretical background of standard costing
				• Variance Analysis
				  o Material Variance
				  o Labour Variance
				  o Overhead Variance – Variable and Fixed
				  o Sales Variances
					18/10/ 2021	03/11/ 2021

				Unit VI: Contemporary Issues • Responsibility accounting, responsibility centre and its types • Divisional performance measurement, Transfer Pricing	04/11/ 2021	10/11/ 2021
				Revision and Doubt Classes	11/11/ 2021	15/11/ 2021

Teaching Plan (Year :   2021- 22   Semester: Even)

Teacher's Name   MANISHA   Department   Commerce

S. N o.	UPC	Paper Name	Core/AECC /GE/SEC	Topic/Unit	Start Date	End Date
1.	2241 1402	**Busine ss Mathe matics**	Core	**Unit I: Matrices and Determinants** • Basics of Matrices and Determinants • Applications of matrices to Business and Economics ○ Applications based on algebra of Matrices ○ Applications based on System of linear equations ○ Leontief input output model	01/01/ 2022	20/01/ 2022
				Unit V: Linear Programming • Linear Programming Problems – Formulation Linear Programming Problems – Graphic Method	21/01/ 2022	28/01/ 2022
				• **LPP – Simplex Method** • LPP – Simplex Method (Big M method) • LPP – Simplex Method (Special Cases) • Simplex Method – Duality	29/01/ 2022	17/02/ 2022
				Unit IV: Mathematics of Finance • Time Value of Money, Nominal and Effective Interest Rates and interrelationship in different compounding situations. • Compounding and Discounting, Equation of Value, Depreciation	18/02/ 2022	26/02/ 2022
				• Annuities – Ordinary, Due and Deferred Annuities • Amortization of Loan, Sinking Fund and Bonds	28/02/ 2022	11/03/ 2022
				Unit II: Calculus I • Mathematical Functions, Limits and Continuity of a function	12/03/ 2022	17/03/ 2022

					Differentiation • Basics of Differentiation including Maxima and Minima of functions		
					• Applications of Differentiation o Minimization of Cost and Maximization of Revenue and Profit, Elasticity of Demand, supply, Income and cost o Imposition of taxes and inventory control	18/03/2022	01/04/2022
					Partial Differentiation • Basics of partial differentiation • Applications of partial differentiation o Partial marginal demand, partial elasticity of demand o Production function, Isoquants o Lagrange multiplier, Applied maximization problems	02/04/2022	14/04/2022
					Unit III: Calculus II • Basics of Integration – Indefinite and Definite Integration • Applications of Integration o Application of marginal analysis o Consumers' and Producers' Surplus o Rate of sales	15/04/2022	21/04/2022
					Revision and Doubt Classes	22/04/2022	27/04/2022

B. FDP/Seminar/Workshops/Lectures to be attended and/or to be conducted by Teachers

1.

Event Topic	**Academic Writing and Online Resources for Research**		
Type / Nature (FDP/Webinar/Workshop etc.)	One Week Online Faculty Development Program		
Organizing In-charge	Mahatma Hansraj Faculty Development Centre, Hansraj College, University of Delhi and Vardhman College, Bijnor		
Details regarding invited Resource Person	-		
Nature of Participation (e.g. Invited Speaker, Participant etc.)	Participant		
Date/s June 27 to July 2, 2022	**Timing/s** 1:00pm - 4:30pm	**Mode**	Online

2.

Event Topic	**Basics of Quality Research**		
Type / Nature (FDP/Webinar/Workshop etc.)	One Week Online Interdisciplinary Faculty Development Program		
Organizing In-charge	Sri Venkateswara College, University of Delhi in Collaboration with MHRFDC, Hansraj College		
Details regarding invited Resource Person	-		
Nature of Participation (e.g. Invited Speaker, Participant etc.)	Participant		
Date/s 18th – 24th December, 2021	**Timing/s** 1:30pm to 5pm	**Mode**	Online

3.

Event Topic	**Multivariate Analysis & Structural Equation Modelling**
Type / Nature (FDP/Webinar/Workshop etc.)	One week (Online) National Faculty Development Programme
Organizing In-charge	Shivaji College, University of Delhi in Collaboration with MHRFDC, Hansraj College
Details regarding invited Resource Person	**-**

Nature of Participation (e.g. Invited Speaker, Participant etc.)	Participant			
Date/s	November 27 to December 3, 2021	**Timing/s** 2pm to 5pm	**Mode**	Online

4.

Event Topic	**Contemporary Issues in Modern Times**			
Type / Nature (FDP/Webinar/Workshop etc.)	One Day International Conference			
Organizing In-charge	Gyan Setu Scheme of Hansraj College, University of Delhi in collaboration with Dergaon Kamal Dowerah College, Dibrugarh University			
Details regarding invited Resource Person	-			
Nature of Participation (e.g. Invited Speaker, Participant etc.)	Participant			
Date/s	September 24, 2021	**Timing/s** 11:00am - 5:00 pm	**Mode**	Online

5.

Event Topic	**How to be Taxed Less - Understanding E- Filing Process of Income Tax Return**			
Type / Nature (FDP/Webinar/Workshop etc.)	Webinar			
Organizing In-charge	IQAC, Hansraj College, University of Delhi			
Details regarding invited Resource Person	Dr. S.B. Rathore, Associated Professor (Ret.), Shyamlal College, University of Delhi			
Nature of Participation (e.g. Invited Speaker, Participant etc.)	Participant			
Date/s	September 18, 2021	**Timing/s** 3:00 PM to 4:30 PM	**Mode**	Online

C. Internal Assessment: House Exam (Test/Presentation etc.) &Assignment*

Course Code	Course Name	Unique Paper Code	Topic Name	Day and Date	Date/s of Exhibiting the Assessment Sheet to students, Discussing the marks, Returning/Retaining
BCH 5.4(a)	B.Com(H)	22417501	**House Exam/ Class Test:**		

	CBCS , Semester V		Practical Questions to be included from the following units: - Introduction to management accounting - Absorption and Variable Costing - Decision Making - Budgeting and Budgetary control.	07/10/2021	20/10/2021

	B.Com(H) CBCS , Semester V	22417501	**Assignment**:
			 Analysis of Case studies related to the following topics:
			   - Absorption and Variable Costing
			   - Cost Volume Profit Analysis
			   - Decision Making
			   - Budget and Budgetary Control
				08/10/ 2021.	29/10/2021

BCH 4.2	B.Com(H) CBCS , Semester IV	22411402	**Assignment:**
			 Cases and practical problems to check the knowledge and understanding of the following topics:
			   - Applications of matrices and determinants
			   - Mathematics of Finance
			   - Linear Programming
				12/03/ 2022.	25/03/2022.

BCH 4.2	B.Com(H) CBCS , Semester IV	22411402	**House Exam/ Class Test:**
			
			 Application of Excel to solve the practical problems from the following topics:
			   - Mathematics of Finance
			   - Linear Programming
			   - Applications of matrices and determinants
				16/04/2022	19/04/2022

*Marks of the Internal Assessment to be submitted to the College 15 days before the last working day of every semester

D. Organization of Department/College Society Meetings by Staff Advisor/Convener

Department/Society	Meeting Date	Purpose

E. College Functions

College Function	Function Date	Role to be played
Annual Day Function	May 04, 2022	Member, Purchase Committee for the Annual Day Function of the College.
Annual Day Function	May 04, 2022	Member, Prize Distribution Committee for the Annual Day Function of the College.