



KIRORI MAL COLLEGE

(UNIVERSITY OF DELHI)



NAAC ACCREDITED A++ CGPA 3.54, CYCLE 2; NIRF RANKING 9
(Under the aegis of IQAC)

CERTIFICATE COURSE IN FOREIGN LANGUAGES FRENCH & GERMAN



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ABOUT THE COLLEGE

The Kirori Mal College, a Constituent Academic Body of the University of Delhi, is one of the premier institutions of India, serving the nation and the world for the last seven decades. Its horizons encompass different disciplines like Humanities, Sciences and Commerce. Within its periphery Departmental, Cultural and Student Empowerment Societies, enriching the young minds with all possible efficiencies in them and nurture them into an excellent personalities who continue to be engaged in writing the future of society in golden ink. The credentials of the College have time and again been proven and the best way to acknowledge it has been indubitably through an unending series of illuminating alumni. The College has been ranked 9th in the NIRF in 2023 and graded A++ in its 2nd Cycle with CGPA 3.54 by NAAC. Besides, the College offers Certificate Course in two foreign languages – French and German.

AIMS AND OBJECTIVES

Learning a foreign language proficiently opens up numerous career opportunities in various sectors such as tourism, diplomacy, ministry, public relations, teaching, research, and media. Now-a-days, many foreign Universities and multinational companies prefer candidates with language skills, making it a valuable asset for the organization. For students aspiring to pursue higher education or research globally, mastering a foreign language has now become essential. This additional skill not only improves communication and understanding but also prepares them for the future. By connecting students worldwide, it broadens their perspective and promotes international integration.

The rise of global media and information technology has created a growing demand for multilingual writers and translators. Emerging roles such as on-line content writers, editors, technical translators, and interpreters have also become prominent in the current scenario. International organizations like the United Nations, Food and Agriculture Organization as well as Indian national bodies such as the Ministry of External Affairs and the Reserve Bank of India seek professionals with foreign language expertise. Furthermore, multinational corporations like HP, Oracle, Samsung, Hyundai, LG, Thomson, and GE employ language specialists for outsourcing and actively recruit Indian students with language proficiency.



COLLABORATION WITH THE UNIVERSITY

The certificate courses will be conducted in collaboration with the Department of Germanic and Romance Studies, University of Delhi. The College adheres to the academic calendar of the University in all academic matters. Examinations will be held according to the schedule announced by the University/Department, and students must meet all criteria outlined in the brochure. Upon successful completion of the course, participants will be able to receive a certificate of international standards. This certificate attests to their proficiency and competence in the respective language, providing them with a globally recognized credential that can enhance their career prospects and opportunities for further education.

NUMBER OF SEATS

Each language certificate course has a capacity of 50 seats. Admission to the courses is granted on a first-come, first-served basis. It's important to note that each certificate course will only commence if a minimum of 25 students are admitted to the course. This ensures a conducive learning environment and facilitates effective interaction among students and instructors. Therefore, early registration is encouraged to secure a place in the course of your choice and ensure its commencement.

ELIGIBILITY CRITERIA

- Applicants must have passed the Senior Secondary School Certificate Examination (10+2) conducted by the Central Board of Secondary Education, New Delhi, or an equivalent exam, with a minimum aggregate of 45% marks to be eligible for admission.
- Students currently enrolled in undergraduate or postgraduate programs at any college affiliated with the University of Delhi are also eligible to apply.
- Working professionals seeking to enhance their language skills are welcome to pursue the course as well.



PROCEDURE FOR ADMISSION

On-line submission of duly filled-in applications is to be done during June–July 2024.

Dates will be announced soon.

Applicants need to apply/register at the Foreign Language Portal at Kirori Mal College official website (<https://kmc.du.ac.in/#>).

Candidates, applying for more than one language certificate course, have to fill separate application forms and pay fees for each separately.

Admission to the Certificate Courses will be based solely on merit, particularly if the number of applications exceeds available spots. Selection would be based on the marks secured in the Senior School Certificate Examination of the CBSE or an equivalent Board.

DOCUMENTS REQUIRED

- Class XII Mark Sheet and Certificate
- Class X Certificate for the verification of DOB, that is, date of birth
- Two recent passport size photographs. *The photographs should not be attested.*
- A copy of SC/ST/OBC (non-creamy layer) certificate.
- A copy of the College Identity Card or fee receipt.
- No Objection Certificate (NOC) from the Employer in case of working professionals.

Applicants need to upload a combined scan copy of the required documents (maximum size 5 MB allowed in total) on the portal. Date for the physical verification of the documents will be notified later on.

Admission to the course shall be provisional, subject to the physical verification of the documents and approval by the Foreign Language Course Committee.



FEE STRUCTURE

- Applicants need to pay registration fee at the time of filling up the application form.
- The admission fee and the University examination fee are to be paid only after the verification of the documents and the approval of the admission.

The fee mentioned below is a one-time payment for a certificate course within an academic year. All fee payments are subject to verification by the bank.

Registration Fee	Rs. 200
Admission Fee	Rs. 15,800
University Examination Fee	Rs. 510
Total	Rs. 16,510

** Once paid, the fee is non-refundable under any circumstances, including withdrawal of admission, non-attendance in classes, or any other reason.*

SCHEDULE OF THE CLASSES

Classes will be conducted three times a week, each session lasting for two hours. These sessions will take place on the college premises and are expected to commence in the first week of October. Tentatively, classes will run from 3:00 pm to 5:00 pm. Students will receive notification regarding the schedule before classes begin.

A minimum attendance of 67% in the total number of lectures delivered during the academic year is mandatory for all candidates. Failure to meet this requirement will result in the candidate being ineligible to appear for University examinations.

While every effort will be made to adhere to the provided schedule, the College reserves the right to reschedule classes if necessary due to administrative or academic reasons.



EXAMINATION

The examination of these courses will be held most probably in the months of April-May 2025. Students pursuing this part-time language course along with some other course/s from the University of Delhi or any other University may note that the College does not take any responsibility for adjustment of dates of annual examination or the timing of the classes.

Scheme of Examination for the Certificate Course in French and German:

PAPER	MARKS
Paper 1 Communicative Grammar-1 Functional grammar based on the text book	100
Paper 2 Textual comprehension and Written Expression <ul style="list-style-type: none">• Comprehension of simple texts and précis-writing (40)• Essays on simple topics, questions on civilization (40)• Translation of simple passages into English and simple sentences into the French/German (20)	100
Paper 3 Oral Expression Reading of texts, general questions on the country and civilization	100

RULES AND REGULATIONS

- The College reserves the right to take disciplinary action against any student found violating the College discipline. This includes expulsion from the Course/respective College or rustication from the University.
- These classes will be under the purview of all the Ordinances followed by the University and their amendments from time to time.
- The College reserves the right to not offer this course if sufficient students do not seek admission to this course.
- Students will be responsible to fulfill all the administrative commitments (assessments, submission of fees, examination fees etc.). For all updates, its students' duty to regularly check the College Information Bulletin. Administration will not be responsible for any negligence from the student's side.



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