

The minutes of the meeting

A meeting of IQAC was held on 4th August, 2021, Wednesday at 2.00 pm in Principal's Office. The following decisions were taken:

1. Prof. Vibha Singh Chauhan,(Chairperson, IQAC) welcome new members of IQAC for 2021-2023 and Chairperson expressed the gratitude to the outgoing coordinator, Prof. Anshu and the whole team for 2019-2021 for their contribution.
2. Prof. Anshu updated the IQAC members regarding the progress in reports/activities up till now. Prof. Anshu also shared her view points with committee on some focus area where the college requires attention on Certificates Courses and Collaborative Programs which may be done in near future.
3. The committee discussed and deliberated on Self Study Report (SSR) and its data collection/compilation for five years (2016-2021). The committee decided to assign the responsibility to the members criterion wise and the seven teams for SSR and one team for AQAR for the year, 2020-2021 were formed. The following are the details of responsibility of IQAC members:

S. No.	Criterion	Name of Member
1.	Criterion – I: Curricular Aspects	Prof. Rakesh Kumar Pandey & Ms. Ankita Jain
2.	Criterion II -Teaching-Learning and Evaluation	Dr. Ch. Jiten
3.	Criterion III – Research, Innovations and Extension	Dr. Gauri Garg
4.	Criterion IV – Infrastructure And Learning Resources	Mr. B. Semthanga & Mr. M.K. Galhotra
5.	Criterion V - Student Support And Progression	Dr. Khusro Moin Dr. Pawan Bala Agarwal Dr. K.A. Singh (Alumnus)
6.	Criterion VI –Governance, Leadership And Management	Prof. Kalpana Bhrara Mr. Ram Saran Mrs. Manju Jain
7.	Criterion VII – Institutional Values And Best Practices	Mr. Ram Sunil Kumar Lalji
8.	AQAR for 2020-2021	Dr. M. Ramananda Singh & Mr. Ram Sunil Kumar Lalji

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Anshu
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4. The committee also discussed various issues on any other matter and recommended the followings:

(i) Teacher-Parent meeting (PTM) be conducted by the Departments in each semester and class wise.

(ii) Citizen Charter be prepared and notified by the College.

(iii) Organization of Students internship program in association with various institutes for students of Kirori Mal College.

(iv) Google form be prepared for collection of data for passed out students who are working in Govt./Private organizations and doing further studies for last five year starting from the year, 2020-2021.

(v) The Committee recommended for establishment of a Language Laboratories and audio-visual laboratory/Class room for the students in the College.

(vi) The Committee recommended regular updating of events/activities organized by the Departments/Societies in College website. The committee recommended that a teacher in charge/convener of societies/Committee be informed to submit their report of the activities to the college office for regular updating it in the college website and if need be, a meeting be arranged with teacher in charges/convener of committee/societies for regular submission of the report of activities/event.

(vii) The committee also recommended that regular remedial classes be held in each department and report its report to the College.

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Ganvi Garg

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